


29 NOV 74

MEMORANDUM FOR: Deputy Director for Administration
SUBJECT : Planning and the Planning Council
REFERENCE : Multiple Adse Memo dtd 18 Nov 74 fr DD/A,
same subject

1. We have reviewed the referent memorandum and its attachments and reaffirm our agreement that a planning council would be a valuable tool in directing and monitoring the planning process in the Directorate. We also believe that, of the three suggested alternative methods for establishing Directorate goals, the most effective would be that which establishes such goals at the Directorate level from those developed at both the Directorate and office levels. Our experience with certain of the current objectives is that the objective might not be well defined as to what it is to accomplish and/or it is so broad in its scope of possible interest that it is difficult to solicit effective participation. We feel that a planning council could not only coordinate Directorate goals into a viable set of goals but could also define them and assign clear-cut responsibilities for their accomplishment.

2. We are prepared to lend our assistance and support to this program as it develops.

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Michael J. Malanick
Director of Logistics

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